

**TOWN OF HULL
ADVISORY BOARD MINUTES**

Date of Meeting: 6/11/2007 Meeting Start: 7:40 pm

Meeting Adjourned: 9:15 pm

Attendance:

Member	Present	Absent	Others Attending
Charleen Tyson	X		Bob Hollingshead
Joan Senatore	X		Jay Polito
Charlie Ryder	X		Dick Kenney
Jim Tobin	X		Dennis Zaia
John Schmid	X non voting until reappointment		Joan Meschino
Open Seat			Roger Atherton
Jim O'Brien	X		
David Clinton	X		

Approval of minutes

Reappointments and vacancies

Some difficulty with scheduling a meeting with appointing authority.

There are 3 vacancies until we can reappoint. Tent. Scheduled for 6 pm Tuesday, June 19.

AG must review all articles from Town Meeting so we will need to wait in order to appoint the two new seats.

Reorganization

Vote officers for AB

Motion: Motion for Charleen Tyson as Chair.

Vote:

Member	Made by	Seconded by	In Favor	In Opposition	Abstained
Charleen Tyson					
Joan Senatore			x		
Charlie Ryder		X	x		
Jim Tobin	x		x		
Open Seat					
Jim O'Brien			x		
David Clinton			x		
John Schmid					
Open Seat					

Comments:

Motion: Motion for Joan Senatore as Vice Chair

Vote:

Member	Made by	Seconded by	In Favor	In Opposition	Abstained
Charleen Tyson					
Joan Senatore			x		
Charlie Ryder		x	x		
Jim Tobin	x		x		
Open Seat					
Jim O'Brien			x		
David Clinton			x		
John Schmid					
Open Seat					

Comments:

Motion: Motion for David Clinton as Secretary

Vote:

Member	Made by	Seconded by	In Favor	In Opposition	Abstained
Charleen Tyson					
Joan Senatore			x		
Charlie Ryder		X	x		
Jim Tobin	x		x		
Open Seat			x		
Jim O'Brien			x		
David Clinton			x		
John Schmid					
Open Seat					

Comments:

Motion: Approval of Minutes 4/30/07

Vote:

Member	Made by	Seconded by	In Favor	In Opposition	Abstained
Charleen Tyson					
Joan Senatore			x		
Charlie Ryder	x		x		
Jim Tobin			x		
Open Seat					
Jim O'Brien		x	x		
David Clinton			x		
John Schmid					
Open Seat					

Comments:

Motion: Approval of Minutes 5/7/07

Vote:

Member	Made by	Seconded by	In Favor	In Opposition	Abstained
Charleen Tyson					
Joan Senatore			x		
Charlie Ryder	x		x		
Jim Tobin			x		
Open Seat					
Jim O'Brien		x	x		
David Clinton			x		
John Schmid					
Open Seat					

Comments:

Town Manager

Passed out Transfer to make up for deficits.

Attached Spreadsheet details the Transfers

State law allows the Town to hold back up to 3% of department budgets to account for possible deficits in other departments like Snow and Ice removal, etc. this spreadsheet shows figures and

At end of FY there is a closing process and any funds left over go to Free Cash for the next.

We learned that we can have negative free cash but the town would have to raise the monies in that FY.

Very rarely occurs, but today there is more risk of this due to tighter budgets.

Motion: Funds Transfers – from accounts listed in the attached spreadsheet in the amount of \$107,816.50

Vote:

Member	Made by	Seconded by	In Favor	In Opposition	Abstained
Charleen Tyson					
Joan Senatore		x	x		
Charlie Ryder			x		
Jim Tobin			x		
Open Seat					
Jim O'Brien			x		
David Clinton	x		x		
John Schmid					
Open Seat					

Comments: vote 5-0

DPW Request from the Reserve Fund to cover costs associated with the the following:

April Nor'Easter storm cleanup -- \$7490.00

NPDES Phase II Year 4 report (Storm Drain Mapping & Outflow) – \$1200.00

We were a year behind.

West Corner Culvert Dam Inspection – \$3500.00 (Hull \$1750, Cohasset & Hingham \$875 each) required by State after Fall River dam failures last year.

There a was meeting of FEMA officials recently and the result will allow towns to request reimbursement for the April Nor'Easter Storm cleanup costs. We may have some portion of the Nor'Easter cleanup costs.

Dennis Zaia asked about the Outflow report and is interest to see the correlations of High Fecal Chloroforms counts.

Fitzpatrick Way project - John Schmidt asked how that was paid for? This was paid for by the town. Town DPW was in charge of that project.

Pt Allerton Seawall is also in some disrepair. State owns the seawall and there was a betterment assessed for raise the height of the wall. Each resident paid approx \$75,000.

Motion: Funds Transfers – \$10,440.00 for listed above from Reserve Fund to DPW account

Vote:

Member	Made by	Seconded by	In Favor	In Opposition	Abstained
Charleen Tyson					
Joan Senatore			x		
Charlie Ryder	x		x		
Jim Tobin		x	x		
Open Seat					
Jim O'Brien			x		
David Clinton			x		
John Schmid					
Open Seat					

Comments: vote

Town Manager Updates

Budget Planning

proposes a financial planning committee to regularly assist in the development of financial projections for future fiscal years.

Members will consist of:

2 BOS, 2 SC, 2 AB, TM, Superintendent of Schools, Staff as needed.

Meetings will be held on Thursdays at 6 pm. The frequency will be worked out 1 per month 2 per month? Start mid-July.

Deliverables to include 5 Year Revenue Projections, 5 Year Operating Expenditure Projections, 5 Year Capital Projections.

Schedule:

revenue component completed by 9/27/2007

expenditure component completed by 11/1/2007

capital component completed by 12/6/2007

Jim O'Brien asks where this information will lead. What will be the next steps?

Phil L. stated that this will give a good baseline for policy decisions to be made in FY09, FY10, and beyond. Will override be used? We reductions in budget be needed? Will allow accurate reporting to policy making bodies (BOS, SC) and the public.

Joan S. ask if this was similar to Ron Davy's Idea last year.

Phil L. stated he was not sure exactly but probably some similarity may exist.

Charlie R. asked about a time line. Phil listed most major conclusion to be completed in December.

Charleen asked about when and if the State of the Town Meeting would be conducted and how this will mesh with that meeting. Phil thought we could, at the very least provide and update.

The other group Phil wished to organize will deal with School Administration organization and budgetary considerations. This would be created to look at various aspects of schools and make recommendations for change if warranted.

Jim O asked if this would be done for all departments.

Phil stated that this was not planned, although all department would be scrutinized. Jim Feels we run the risk of perception that certain departments will be picked on. He sees a question of fairness. Phil states that this

department has the single largest budget and there have been many questions about structure and budget and this may help to answer these questions. Jim does not disagree, but believes all departments at some point go through the same formal process. If we go ahead with some type of override this may be construed as a way to put the schools in a negative light ahead of that.

Dennis Z. stated that he believes that this can be a good tool. Also believes that should be used for all departments. This Financial Planning structure used for departments can help up make better decisions.

Phil asked the board to think about specific questions for each of these committees and write them down to ultimately pass on to the committees. What ever the outcome, we will be asked to defend it.

Charleen asked how these outcomes will fit with the plan we bring to town meeting.

Phil stated that the financial planning committee will lead to the budget development. The key need will be to keep the boards in the loop as the phases are completed. Two committees do work, TM uses information to educate departments, and ultimately vet through AB and Town Meeting for formal vote.

Dennis Z hopes that some agreed upon feedback mechanism is built into the committee. This way no one can be left out of the loop week by week. Also get the feedback document on the town website as well. This will gives us an opportunity to get everyone on board from the onset.

Joan would like to see a value driven piece be included in the outcomes. So we look at not only the dollars and cents but the value for those hard numbers.

Charlie asked that We make sure the Article 36 does not get lost in the legislature. Phil will have Town Counsel follow up.

A question was asked about the timing of the posting of the request for vacancies of the AB. The paper had the June 20 date and we wishes to appoint on the June 19 date.

One selectman made a proposal for all candidates to meet with the full BOS so they may make a recommendation to the chair of the BOS.

Motion: to Adjourn

Vote:

Member	Made by	Seconded by	In Favor	In Opposition	Abstained
Charleen Tyson					
Joan Senatore			x		
Charlie Ryder			x		
Jim Tobin			x		
Open Seat					
Jim O'Brien	x		x		
David Clinton		x	x		
John Schmid			x		
Open Seat					

Comments:

Respectfully submitted;
David Clinton
Acting Secretary/Clerk